

AGENDA

FOR A REGULAR MEETING ON MONDAY, May 9, 2005
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of May 2, 2005.
- E. Old Business:
 - 1. Discussion, Consideration, and/or Action to Approve the Client Service Agreements with Shred-it, and the Cleveland County Health Department for the Norman and Moore Offices. Service Charge will be \$85.00 per collection at each site and an additional \$4.00 per minutes over twenty-one (21) minutes. Shred-it containers will be picked up every four weeks in Moore and every two weeks in Norman.
- F. New Business:
 - 1. Discussion, Consideration, and/or Action to Approve the Maintenance and Service Agreement between the Cleveland County Election Board and Datatel, Inc. in the amount of \$250.00 per month (\$3,000.00 per year) beginning June 1, 2005, thru May 31, 2006.
 - 2. Discussion, Consideration, and/or Action to Approve the Lease between the Cleveland County Commissioners and the Cleveland County Facilities Authority for space leased at 1650 W. Tecumseh Rd., Norman, OK in the amount of \$223.51 per month from July 1, 2005, thru June 30, 2006.
 - 3. Discussion, Consideration, and/or Action to Approve the Commercial Lease Agreement between the Cleveland County Commissioners and INOK Investments for 400 Sq. Ft. of space at 101 Triad Village Drive, Suite #153, Norman, Oklahoma, 73071 in the amount of \$150.00 per month beginning May 1, 2005, on a month-to-month basis.
 - 4. Discussion, Consideration, and/or Action to Approve an Advertising Contract between the Cleveland County Health Department and SBC Yellow Pages for the September, 2005, SBC Yellow Pages. Monthly rate is \$79.00; Yearly rate is \$948.00.

5. Discussion, Consideration, and/or Action to Approve the Architectural Services between the Cleveland County Health Department of The McKinney Partnership Architects, P. C., for development of a new 20,000 Sq. Ft. facility to be located on Eastern Avenue, North of South Broadway Avenue, in Moore, Oklahoma. Services shall include site master planning and preparation of conceptual documents for review by the City of Moore and County Health Department.
6. Discussion, Consideration, and/or Action to Approve the Termite Plan Renewal between the Cleveland County Health Department and Terminix for the Moore office. Term is for one year beginning April 1, 2005, thru April 30, 2006, in the amount of \$374.00.
7. Discussion, Consideration, and/or Action to Approve the Renewal of County Bid #PA-1185 – Office Supplies, Furniture and Equipment for another year. All terms and conditions will remain the same. The renewal period will be from May 19, 2005, thru May 18, 2006.
8. Discussion, Consideration, and/or Action to Approve the Acceptance of the roads to be repaired in Wildfire Estates with REAP Grant Funds. The roads must legally be accepted as part of the County's public road system. They include: Morehead Circle, Clayton Circle, Henson Court, Bixler Circle, Collins Circle, Charlie Circle, Lawter Lane, Manchester Lane, Bailey Court, McClelland Drive, McKenzie Road and Chapel Lane East.
9. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Fair Board and Automatic Fire Control for Fire Suppression System in the Kitchen Hood – Duct and Plenum. Contract is from July 2005, thru July 2006, in the amount of \$120.00 per inspection, which includes fusible links and rubber caps.
10. Discussion, Consideration, and/or Action to Approve the Appointment of the following as Receiving Officers for the District Attorney's Office for all accounts, Amanda L. Byte, Michelle Lane, and Vicki Huff.
11. Discussion, Consideration, and/or Action to Approve the Resolution Disposing of Equipment a Sharp FO-2970M Lazer Fax Machine. This item is from Building Maintenance and is to be junked.
12. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
 - a. SF-104-1 File Cabinet
 - b. SF-201-3 IBM WW40 Typewriter
 - c. SF-242-2 Commercial Vacuum
 - d. SF-299-1 Phonograph with Mono P. A.
 - e. SF-337-1 Nutting Truck

- f. SF-425-1 Black & Decker Portable Jig Saw
 - g. SF-427-1 Sander
 - h. SF-442-1 Cooper Edger
 - i. SF-605-1 (2) Electric Heaters
 - j. (no number) Water Cooler
- (The above items are from the Free Fair and were junked or not on site as of March 1, 1987.)

13. Approve the April, 2005, Monthly Reports of the following:

- a. F. DeWayne Beggs, Sheriff
- b. Saundra DeSelms, County Treasurer
- c. Dorinda Harvey, County Clerk
- d. Denise Heavner, County Assessor
- e. Paula Roberts, Election Board Secretary

14. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures as follows:

T1A	\$ 243,946.73
T1C	3,950.59
T2A	1,934,606.44
T2B	74,051.36
T3	<u>901,790.43</u>
Total Unrestricted	\$ 3,158,345.55

15. Approve the following Blanket Purchase Orders:

a. General Fund

05-4899 – SM2	Lewis Fire Extinguishers, Inc.	\$ 1,000.00
05-4946 – HR2	Page Plus, Inc.	100.00
05-4965 – F2	Copelin’s Office Center	2,500.00
05-5042 – B1C	Con-Link Transportation Corp.	3,000.00

b. Highway Fund

05-4912 – T2A	Perfection Equipment Co.	1,000.00
05-4949 – T2A	Palace Auto Supply	750.00
05-4968 – T2A	Bruckner’s Truck Sales	1,000.00
05-4969 – T2A	Advanced First Aid & Safety	1,000.00
05-4984 – T2A	DeShields Truck Service, Inc.	7,196.90
05-5013 – T2A	O’Reilly Automotive	1,000.00
05-5014 – T2A	Bruckner’s Truck Sales	1,000.00
05-5016 – T2A	Ace Hardware	750.00

c. Sheriff's Service Fee Fund

05-5038 – CFB2	Home Depot Credit Serv.	500.00
05-5039 – CFB2	Wal-Mart Community	300.00
05-5041 – CFB2	Leon's Plumbing Heat & Air	6,780.00

16. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

05-0001 – F2	05-0027 – T2A
05-0259 – C1C	05-0034 – T2A
05-0502 – B2A	05-1495 – T2A
05-1047 – C1C	05-1539 – T2A
05-1343 – B2A	05-2461 – T2A
05-2167 – B2A	05-3173 – T2A
05-2740 – B2A	
05-3769 – F2	05-1633 – MD2
05-3838 – C1C	
05-3960 – B2B	05-4288 – CFBRE2
05-4468 – B2B	
05-4601 – B2B	05-3959 – CFBC2
05-4707 – B2B	
	05-3022 – CFFP2
05-3098 – FF2	

17. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY04/05</u>	
a. General Fund	\$ 51,515.78
b. Highway Fund	91,012.71
c. Health Fund	11,752.81
d. Sheriff's Service Fee Fund	3,540.33
e. Sheriff's Revolving Fund	1,595.88
f. Sheriff's Commissary Fund	1,202.90
g. County Clerk's Preservation Fund	600.00
h. Fair Board Fund	1,540.41
i. Safe Room Fund	3,197.09

G. Miscellaneous Discussion.

H. Adjourn.

Date posted: May 5, 2005

County Clerk